

COUNCIL BUSINESS COMMITTEE

Notification of Decision Taken Under the Urgent Business Procedure: Change to Date of Cabinet Meeting

3 November 2016

Report of Democratic Services Manager

PURPOSE OF REPORT

To inform Members of a decision taken by the Chief Executive, in consultation with the Chairman of Council Business Committee.

This report is public.

RECOMMENDATIONS

- (1) That the decision taken by the Chief Executive, in consultation with the Chairman of Council Business Committee, in relation to the following matter, be noted.

That the date of the November 2016 Cabinet meeting be changed from 1 November 2016 to 2 November 2016.

1.0 Introduction

- 1.1 On an occasion when an urgent decision is needed and the matter cannot wait for the next ordinary meeting of the appropriate committee, the Chief Executive is authorised to make the necessary decision following consultation with the Chairman of the relevant Committee (Part 4, Section 7, of the Constitution).

2.0 Reason for the Decision

- 2.1 The Leader of the Council requested that the date of the November 2016 Cabinet meeting be changed from 1st to 2nd of November 2016 to allow the Deputy Leader, who had other commitments on 1 November, to attend.

3.0 Reason for Urgency

- 3.1 Changes to meeting dates can only be made by Council or Council Business Committee. The request for a change of date was too late for the September Council agenda and the next meeting of the Council Business Committee was

tonight's meeting on 3 November. This being too late to effect the change, the request had to be dealt with as urgent business between meetings.

5.0 Conclusion

5.1 The report is for noting.

CONCLUSION OF IMPACT ASSESSMENT (including Health & Safety, Equality & Diversity, Human Rights, Community Safety, Sustainability and Rural Proofing) None.	
LEGAL IMPLICATIONS None.	
FINANCIAL IMPLICATIONS None.	
OTHER RESOURCE IMPLICATIONS Human Resources: None Information Services: None Property: None Open Spaces: None.	
SECTION 151 OFFICER'S COMMENTS The Section 151 Officer has been consulted and has no further comments.	
MONITORING OFFICER'S COMMENTS The Monitoring Officer has been consulted and has no further comments.	
BACKGROUND PAPERS	Contact Officer: Debbie Chambers Telephone: 01524 582057 E-mail: dchambers@lancaster.gov.uk Ref: